

PAWA NSW

General Meeting March 2008

Venue: Nurrewin Homestead, Macquarie Pass National Park, Southern Highlands

Date: 29th March 2008

Meeting commenced 15:00 hrs

Acknowledgment of Country

Chair: I would like to acknowledge the Tongarra people who are the Traditional Custodians of this Land. I would also like to pay respect to the Elders both past and present of the Tongarra Nation and extend that respect to other Aboriginals present.

Attendees: Chris Keyzer, Dave Burns, Duncan Scott-Lawson, Helen Jessup, Michele Cooper, Sharne Ridge, Steve Woodhall, Tegan Burton, Travis Roberts

Apologies: Glenn Storrie, Jacqueline Reid, Jo Edney, Jules Bros, Lenore Lindsay, Mel Hall, Sheen Mohekey, Thomas Schmidt, Tim Lanyon, Wendy Noble

1. Minutes of previous meeting, held 22nd September 2007

Motion by SW that minutes be adopted, seconded by TR, carried.

2. Chair's Report: Dave Burns

We're moving and things are happening. There is a good core doing lots of work. There is also general support coming from the members, however it would be great to see some more involvement from members. Tegan- thought mins were not in the first person, see dunc below, more just dot point statements, but doesn't really matter

3. Vice-chair's Report: Duncan Scott-Lawson

I've been working on a number of different projects, but more on those later as identified in the agenda.

4. Treasurer's Report: Steve Woodhall

Total incomings/assets	\$3 157.45
Total outgoing (inc commit.)	\$469.88
<u>Balance</u>	<u>\$2 687.57</u>

Figures above include Brazilian Project. Project alone:

Income	\$1 315.00
Expenses	\$365.00

Nett

\$950.45

See attached report for details.

5. Secretary's Report: Tegan Burton

Since AGM in September 2007, 20 applications for membership received, bringing total members to 49.

See attached report for remainder of correspondence.

6. Extension Officer's Report: Michele Cooper

A couple of promotional activities have been undertaken, including the release of the 2nd (Christmas) edition of PAWA Press in late December 2007 and the preparation of promotional flyers for the Canoe Challenge in early March. The webpage is currently under design by Dave Burns. Once the logo has been finalised, I will draft a poster and DL brochure about PAWA – who we are, what we do, benefits of membership, how to join.

7. Actions arising from previous meeting

#	Action	Who	Status	Comments
07-1	Arrange for bank account to be changed	SW	Completed	\$40 refund of bank fees
07-2	Prepare draft response to Marcelo Segalerba in Spanish	CK	Ongoing	Draft prepared, translation pending
07-3	Accountant to audit financial records	SW	Ongoing	Required at end of financial year
07-4	Members to consider availability of probono for future audits	All	Ongoing	
07-5	Apply to ATO for tax exemption and tax deductibility status	SW	Ongoing	Other actions required prior to application, see general business
07-6	Approach Tony Fleming re continuing as patron of PAWA	CK	Ongoing	See general business
07-7	Prepare draft constitutional amendments as separate files	TR	Completed	
07-8	Arrange vote on constitutional amendments	TB	Completed	
07-9	Project manager for Amazon to report back on progress	TB	Ongoing	See general business
07-10	Investigate criteria/processes used by other asscn's for endorsement of project proposals	DSL	Ongoing	Draft criteria to be prepared for next meeting
07-11	Contact QRA/VRA re countries/regions receiving support	SW	Ongoing	
07-12	Invite nominations from members re potential countries/regions for development of relationships	CK	Ongoing	To occur following results of above
07-13	Invite sponsorship proposals from members, as events arise	DB	Ongoing	
07-14	Include invitation for additional logo submissions in next newsletter, with 1-mth deadline	MC	Completed	
07-15	Participate in discussions about future of ARF	TB, DSL	Ongoing	See general business

07-16	Pursue membership of IRF	TB	Ongoing	Application submitted, nil response so far
07-17	Sthn Branch Rangers Conference presentation re PAWA to be re-worked and made available for use	DB, MC, TB	Ongoing	DB to send to MC, MC will edit then upload to Google Groups
07-18	Continue recruiting	All	Ongoing	
07-19	Develop recruitment flier for distribution	MC	Ongoing	Pending finalisation of logo

8. Formal adoption of constitutional amendments: Steve Woodhall

On 20 December 2007 five amendments to the constitution were put to members for their vote, with votes closing on 31 January 2008. On 31 January 2008 it was announced that more than 60% of members cast a vote, with a unanimous response in favour of the amendments. Once the amendments have been formally adopted, PAWA can:

- accept membership from protected area workers from the Australian Capital Territory and the Australian government
- accept nominations for committee members at the time of the AGM; and
- apply to the ATO for tax exemption and tax deductibility status.

Motion by SW that the following amendments be made to the model rules of the Association, being changes to clauses 1.4.2, 1.4.3, and 4.4.2 and the addition of clauses 17.3 and 17.4. Seconded by DB, carried.

Action: SW to apply to ATO for tax exemption and tax deductibility status, as per action 5 above.

9. Logo vote: Travis Roberts

On 28 February 2008 42 members were invited to cast a vote for one of two logo options, with votes closing on Friday 7th March. Of the 26 members responding, 6 votes were cast for option A and 20 votes were cast for option B (see attached images, as per invitation to vote).

It was hereby announced that logo B now stands as the official logo for PAWA.

TR advised that he has contacts for a printer who can do caps, t-shirts etc.

SW advised that he has contacts for the printer/embroiderer in Cowra who did the ARF t-shirts.

10. PAWA patron: Chris Keyzer

Made email contact with Tony Fleming in October 2007, seeking his thoughts on continued patronage of PAWA. Tony suggested getting back in contact in a little while, once he had established the commitment of his new role in the Australian Wildlife Conservancy.

Before pursuing this further, CK suggested PAWA consider what characteristics would make an ideal patron. It was identified that ideally the patron would be a person based in NSW, external to the DECC, and in keeping with the ideals or ethos of PAWA.

It is important to be clear about what PAWA is asking or expecting of a patron. Thus it was agreed that the role of the patron is to provide general endorsement of the association and our activities and initiatives and be involved in promotion of these. For example, this may occur through:

- provision a letter of support for the organisation, with approval for this to be published;
- participation in the opening of significant PAWA events;
- periodic contributions to the association's newsletter PAWA Press.

Both Rob Pallin and Dick Smith were identified as potential candidates.

Action: CK to approach Rob Pallin informally to gauge interest. If interested, draft letter to formally approach prospective patron, DB and TB to review draft.

11. ARF Deed of Agreement: Tegan Burton & David Burns

After much deliberation within the ARF executive, that organisation decided to dissolve the Australian Ranger Federation and move towards a model of a 'Council of Australian Ranger Associations', managed by a deed of agreement between the Australian states and territories (as per correspondence from president 17/10/07).

Michael Joyce, ex-president of the ARF and current facilitator of the new model, has taken a lead role in developing a Deed of Agreement outlining the objectives and rules of the new Council, in consultation with representatives from each state association. See *attached Draft*.

Michael is now asking that association representatives attend the Queensland Ranger Association Conference in Mt Tamborine, 22-23 April 2008, to formally endorse and begin implementation of the new arrangements.

It Both Chair and Vice-Chair are planning to attend the conference, and that both are choosing to self-fund their attendance in this instance.

Motion by CK that PAWA formally endorse the Council of Australian Ranger Associations Deed of Agreement. Seconded by MC, carried.

Action: Chair to formally advise Michael Joyce that PAWA has endorsed the agreement, and confirm the attendance of the Chair and Vice-Chair at the Queensland Conference.

It was noted that under the Deed of Agreement, maintenance of the ARF website will cost each member association \$20 per year, with this amount to be provided to the facilitator at the annual meeting.

Action: DB to pay \$20 for the purpose of maintenance of the ARF website, as per the Deed of Agreement, and be reimbursed by PAWA.

It was noted that ongoing implementation of the agreement will require the attendance of at least one PAWA member at an annual council meeting, to be held by the host association for that year, presumably within the host state.

Motion by TR that the nominated representative of PAWA would be the Vice-Chair, as per the responsibilities of office-bearers outlined in the constitution, and that this attendance would be funded by PAWA. If the Vice-Chair is unable to attend, another member of the standing committee may attend in their stead, funded by PAWA.
Seconded by CK, carried.

It was also agreed that as long as the host organisation is able to accommodate additional participants, any member of PAWA may also attend, but that any such participation must be self-funded by the member.

12. IRF Congress: Tegan Burton

At the conclusion of the 5th IRF World Ranger Congress, Stirling, Scotland, June 2006, it was announced that the 6th IRF World Ranger Congress would be in Santa Cruz, Bolivia, in March 2009. With that time rapidly approaching, numerous people have been asking for updates on congress preparations.

Tegan reported that the IRF A/President, through Australia/Oceania representative Paul Lawless-Pyne, has provided an update and identified some concerns about congress preparations. A report from Ana Carola Salazar, Bolivian Ranger, was also provided at this time.

IRF representatives were asked to provide input on three potential options forward:

1. Continue with Bolivia, but with a new date (The original date for the Congress was March 2009. If we decide to continue with Bolivia, the date will need to be either October/November 2009 or 2010. If we move to another country, we will have to establish a new date with them.)
2. Ask for proposals for a new location and new date
3. Ask Argentina for a proposal. Daniel Paz has offered that Argentina could host the 6th Congress if we decide to move it from Bolivia.

After consultation with the PAWA committee, the NSW position was provided to Paul, and the IRF IEC is expected to consider their position after 30th March 2008.

See attached report for source information and details of responses.

Action: TB to provide a summary of the current status of Congress preparations for the next edition of PAWA Press.

13. World Ranger Day: Duncan Scott-Lawson

World Ranger Day falls on 31 July each year. Duncan raised the potential for an event to be held in the Blue Mountains area in recognition of the day. He initially saw this as a relatively informal event at Blackheath, \$10 entry, nibbles, three guest speakers presenting slide shows about travels in the world's protected areas, along with some additional fundraising activities such as raffles or auctions.

There was some discussion about the potential for this to happen as a sit-down event with three course meal, also potentially followed by a screening of The Thin Green Line.

There was also some discussion around the destination of any proceeds from fundraising activities, with suggestions going variously to Equip the Amazon (PAWA) and / or the Dependents Fund (TGL Foundation).

There was general support for an event to occur in the Blue Mountains, although the nature of the event remained unresolved due to the need for more detailed investigation of each of the options.

Action: DSL to explore sit-down option v less formal event with 3 presentations.

Action: Secretary to advise all members that 31 July is World Ranger Day, include information about the Blue Mountains event, once available, and encourage the organisation of additional events, including an offer of PAWA assistance for promotion.

14. Alternate meetings: David Burns

PAWA has been working on the basis of two face-to-face meetings per year, ie an annual general meeting and another general meeting. Discussion of issues between these times occurs via email and/or the PAWA and PAWA Committee Google Groups. The option of holding additional Committee meetings in-between these times via teleconferencing was raised. Using Telstra, it is estimated this would cost \$300 - \$400/yr. Using Skype, this would be free, once participants had the necessary hardware. However this system is limited to 5-6 people at a time, and is constrained by the lowest common denominator in participant operating systems.

Action: TR to research the potential use of Skype for committee meetings in-between face-to-face meetings.

15. Members mail-out: Chris Keyzer

Now that PAWA is well and truly up and running it would be beneficial to have an introduction or promotional package that could be sent to prospective members in response to initial enquiries. Discussions indicated that a 'package' might be a little light on at this stage but that a recruitment poster and a DL foldable brochure would be ideal. Development of such material has been on hold while the logo was finalised, but can now proceed.

Action: Extension Officer to draft a recruitment poster and DL brochure. Initial draft will go to Chair and Secretary for comment. Final draft will go to all committee for comment.

It was also noted that correspondence going out to all members, eg via email mailing lists, should only be sent by the Chair or the Secretary, to avoid bombardment or watering down of key messages. Any members wanting to send information to other members can either post direct to the PAWA Google Group or send a request to the Chair or Secretary, for forwarding to members via email as appropriate.

16. Next edition of PAWA Press: Michele Cooper

The next edition of PAWA Press is due out soon, with submissions for content due by 15th April. MC asked specifically for bios from each of the committee members who did not

include a bio for the last edition, and new members present at the meeting were also encouraged to submit an article for publication.

The next edition should also include a reminder that the IRF publications Guardaparque (bi-weekly) and The Thin Green Line (quarterly) are always looking for content. Members should forward any potential content to the Secretary for submission to these publications. Previous editions of these are available on the PAWA website.

17. PAWA insurance: Steve Woodhall

Quotes for public liability insurance have come to approximately \$1200/year. While insurance is an essential item, this amount is a substantial portion of PAWA's total financial assets.

Action: SW to investigate how other state associations are addressing this issue, and to obtain additional quotes.

18. Young PAW's and indigenous PAW's: David Burns

Something for consideration as PAWA grows is the development of specific roles or programs targeting *young* protected area workers and *indigenous* protected area workers.

While this concept is still very much in development, it is anticipated that such roles could operate as mentors for these groups and also identify specific issues and potential projects that would provide support. This would coincide with the approach of other organisations, for example the IRF has a Youth Development Officer who works on programs specifically for Rangers under 35.

19. Membership dues and renewals: David Burns

As per the PAWA constitution, the annual subscription to PAWA is \$50.00 and is due on the 1st day of June each year.

There was some discussion around how to maintain fairness and value for members who initially join in the latter part of the membership year. It was noted that this is only an issue for any one member once ie in the year of initial join-up.

Options to respond to this issue included establishing a reduced fee for members joining later rather than earlier in the subscription year, or recognising that membership fees paid later remain current into the following year.

Motion by DB that for members initially joining between 1st Feb and 31st May of any year, membership fees will be recognised as providing current membership to 31st May of the following year. Seconded by SW, carried.

Action: Treasurer to send reminders to all members that membership fees are due on 1st June 2008. Reminder letter to include advice that members who joined between 1st Feb and 31st May 2008 already have current membership to 31st May 2009.

As per the PAWA constitution, members may choose to pay their membership through regular instalments by way of automatic deposit into the Association's bank account. From the date of this meeting, members choosing to use this option will receive a receipt for their membership fees at the end of each financial year, for the amount they have paid in that year, rather than receiving receipt at the time of application or renewal.

Action: Treasurer to implement revised receipting process for members paying by regular automatic deposit.

There was also a question raised as to how the eligibility of applicants can be assessed when they apply for membership. While recognising that a very wide range of roles may be considered eligible for membership to PAWA as described in the constitution, it was identified that the addition of 'job title' to the application form would assist with this assessment.

Action: MC to modify the current application form to include 'Job Title'.

20. Northern Branch Ranger Conference: David Burns

Northern Branch Parks and Wildlife Group (DECC) is having a Ranger Conference in early August 2008 in Coffs Harbour. Holly North approached DB seeking interest from PAWA in giving a presentation, poster or both. DB expressed an interest in attending the conference as a representative of PAWA. There was also discussion about the value of having a PAWA member from Northern Branch acting as a representative, with the support of a PAWA committee member.

Action: DB to advise Holly North that PAWA would like to participate in the Northern Branch Ranger Conference.

Action: MC to approach Northern Branch member to gauge interest in acting as a representative of PAWA, with the support of a PAWA committee member.

21. Equip the Amazon project report: Tegan Burton

As per the general meeting of 22nd September 2007, PAWA is working in partnership with the Amazon Conservation Team Brazil (ACT Brazil) and the Associação dos Povos Indígenas Tiriyo, Kaxuyana e Txikiyana (APITIKATXI) to help build capacity within the indigenous communities of Tumucumaque Indigenous Park and West Pará Indigenous Land, north-eastern Brazil. This project is just one way of achieving the PAWA objective of *'providing material assistance, education and other training to develop and improve the knowledge, skills, professional standards and the status of protected area workers in developing countries throughout the world'*.

In April 2008 PAWA signed agreements with both ACT Brazil and APITIKATXI to formalise our work, establishing a legal framework for the exchange of equipment and skills and providing recognition of our partnership.

Adoption of agreements

TB, as project manager, has been liaising with ACT Brazil to develop a legal framework to support this partnership. Two agreements have been prepared, through consultation with

members of each of the three organisations, and were presented at the meeting in both Portuguese and English. *See attached documents.*

Motion by TB that the agreement between PAWA and the Amazon Conservation Team (ACT Brazil) and the agreement between the Associação dos Povos Indígenas Tiriyo, Kaxuyana, Txikuyana (APITIKATXI) as presented today be adopted by PAWA. Seconded by DB, carried.

Fundraising

A number of fundraising activities associated with Equip the Amazon have occurred since the last meeting. This includes the auction of items through a PAWA Ebay account (\$99.45 net profit) and sales by members of Yachana Jungle Chocolate (\$191 net profit to date).

PAWA would like to thank: Sheen Mohekey, Mel Hall, Steve Woodhall, Tim Lanyon, Helen Jessup, Duncan Scott-Lawson, Cathy Mardell, Glenn Meade, Neil Stone, Tegan Burton, the Sydney North Information Centre and the Kalkari Discovery Centre for participating in fundraising sales.

While there are still some individual boxes to be sold, there are also a number of individuals and locations who have expressed an interest in participating if additional cases are purchased.

Motion by SW that PAWA purchase an additional 12 cases of Yachana Jungle Chocolate, to be sold for fundraising. Seconded by DB, carried.

Action: TB to organise the purchase and sales of an additional 12 mixed cases of Yachana Jungle Chocolate.

On 9th March 2008 PAWA and DECC Parks and Wildlife Group jointly hosted a Canoe Challenge at Bobbin Head, Ku-ring-gai Chase National Park, with one of the objectives of the event being to raise funds for Equip the Amazon. This event raised \$300 through a sausage sizzle and raffle.

PAWA would like to thank the following members and Parks and Wildlife Group individuals who helped organise the event or give a hand on the day: Vince Moulton, Travis Roberts, Tegan Burton, Sheen Mohekey, Rodney Clark, Peter Bergman, Michelle Cagnacci, Kelly Nowak, Glenn Meade, Glen Crombie, Duncan Scott-Lawson, Donald MacDonald, David Burns.

PAWA would like to thank the following organisations and individuals for their contributions to the raffles and canoe events on the day: Wandin Valley Estate, Sydney North Information Centre, Sydney Harbour National Park Information Centre, McCarroll Automotive Group, Marcelo Segalerba (ACT Brazil), Kayak and Canoe Inc, Gibberagong Environmental Education Centre, Blue Mountains Heritage Centre, Bento Viana (Oikos) and Aaron Burton (A. Burton Documentary)

During discussions about fundraising activities and the potential uses of funds raised, it was noted that PAWA intends to fund the attendance of a member of APITIKATXI at the

next IRF World Congress, and that the source of this funding will be PAWA general funds rather than Equip the Amazon funds.

Donations

A range of items have been donated to PAWA to support Equip the Amazon, including a number of used Kevlar firefighting helmets (DECC Fire Management Unit and PWG Ulladulla Area), used field and firefighting uniform (PWG Sydney North) and equipment such as GPS, binoculars, multi-tools and compasses (various members).

PAWA approached Pacific Helmets Pty Ltd, the supplier of Kevlar firefighting helmets, seeking support for this project. The request received a positive response, with the organisation donating sufficient funds to send 15 helmets by registered air mail to Brazil (\$300) and 60 pairs of Firestop gloves.

What's next

The where to next is broad ranging and flexible, however key areas of focus in the immediate future include the development of promotional material such as posters to foster ongoing support and targeted requests for support from corporate entities such as providers of uniform, solar power and radio communications.

In September 2008 TB will be travelling to Macapa to meet our colleagues in ACT Brazil and APITIKATXI, deliver some of the equipment which has been donated to date, participate in local Park Ranger training and generally get some first-hand experience of protected area management in these remote environments. PAWA members are invited to join the trip, however anyone wishing to participate should contact TB ASAP to allow sufficient time for the necessary travel preparations.

PAWA would like to congratulate the efforts of all involved to date in this project.

22. Ranger Exchange Program project report: Duncan Scott-Lawson

TO COME FROM DUNCAN

23. Announcements: J. Paul Getty Award, Young Conservationist Award: David Burns

The WWF is inviting nominations for the 2008 J. Paul Getty Award for Conservation Leadership. Each year the J. Paul Getty Award recognises a leader in conservation in one of three annually rotating themes, with this year's category being community leadership in support of biodiversity conservation.

The award prize of \$200,000 will be used to establish graduate fellowships named in honour of the winner and J. Paul Getty to support students in conservation-related fields at a university of the winner's choice in his/her home country. WWF will work with both the winner and the designated university to design an appropriate fellowship program for graduate students.

Nominations are welcomed for individuals who have made recent and significant contributions to biodiversity conservation through grassroots activities. Nominees may be from any country in the world; however preference will be given to individuals from developing countries.

Deadline for nominations: 31 March, 2008

The IRF and IUCN's World Commission on Protected Areas (WCPA) are calling for nominations for the prestigious Young Conservationist Award, aiming to recognise and raise awareness of the outstanding contributions made to the management of protected areas, and leadership shown, by young conservationists. It also seeks to encourage young professionals and help them develop networks by inviting winners to join WCPA.

Nominations/applications are invited for/from: young people working in conservation and actively managing protected areas. This includes all people working in protected areas, such as (but not limited to) rangers, interpreters, people working with local communities, policy makers, scientists, and, includes people working for government agencies, the private sector, non-government organizations, local communities, etc.

Deadline for submissions: 28 April, 2008

It was identified that past winners of such awards could be invited to participate as guest speakers eg for World Ranger Day events.

Meeting adjourned 19.50 hrs for dinner and action of Earth Hour from 20.30 hrs

24. PAWA website: David Burns

The PAWA website as drafted by DB, with content provided by various committee members, was viewed. The site includes a home page, About PAWA, News & Events, Projects (Equip the Amazon, Ranger Exchange, Ranger Dependants Fund), Newsletters, Members Forum, Contact PAWA, Links, and a great big 'Join PAWA Now' button!

Some preliminary comments and editorial changes were suggested at the time, however committee members were also asked to view the pages in more detail and provide feedback to DB ASAP.

Action: DB to make website live and notify committee members. Committee members to view and make comments ASAP.

A number of different domain names are available. It was recognised that the name should be clearly identifiable as being associated with PAWA and should reflect the nature of the organisation ie Australian, non-profit.

Motion by SW that the domain name be pawansw.org.au. Seconded by MC, carried.

Motion by SW that DB organise a host for the site, spending up to \$200, to be reimbursed by PAWA. Seconded by DSL, carried.

Action: DB to organise host for the PAWA website, spending up to \$200.

25. General Business

Sponsorship: SW

The industrial association POVB (of PSA) has offered PAWA a contribution of \$1000/yr but would like to clarify what they can receive in return for the contribution. PAWA needs to respond to any offers from potential sponsors in a consistent and equitable manner and needs to ensure that any agreements reached are in accordance with the PAWA constitution.

Action: DB to seek information from other state associations about how they approach sponsorship.

Action: DSL to develop draft sponsorship guidelines for PAWA.

Role of PAWA / interaction with industrial role: DSL

The role of PAWA and potential interaction with industrial roles associated with organisations such as the DECC was discussed. This was raised through the example of PAWA participation as an observer on the DECC Joint Consultative Committee. The importance of maintaining PAWA as a professional, apolitical, non-unionised association was emphasised during these discussions.

Thomas Schmidt: DB

PAWA member Thomas Schmidt has resigned from DECC and is now working with the World Wide Fund for Nature in Papua New Guinea. This information raised two questions: 1) his eligibility for ongoing membership of PAWA, and 2) the potential for the development of partnership or support projects between PAWA and PNG.

Action: DB to respond to Thomas inviting him to continue his involvement in PAWA as a supporting member and expressing an interest in pursuing links for projects between PAWA and PNG.

Nav Shield: DSL

The Nav Shield will occur again in 2008, in the 1st week of July. PAWA is interested in sponsoring a team of members participating in the event, for example through payment of registration fees and provision of a t-shirt for each team member. Activities such as this provide an opportunity to promote PAWA and also provide support for PAW's.

Formal correspondence generated by PAWA: TB

Copies of any letters, emails of a formal nature or other applicable correspondence generated by PAWA should be forwarded to the Secretary for filing.

26. Actions arising from this meeting

#	Action	Who	Status	Comments
08-1	Apply to ATO for tax exemption and tax deductibility status.	SW		As per action 07-5.

08-2	Approach Rob Pallin informally to gauge interest. If interested, draft letter to formally approach prospective patron.	CK DB TB		DB & TB to review draft letter.
08-3	Advise Michael Joyce of PAWA endorsement of ARF deed of agreement. Confirm attendance of PAWA Chair and Vice-Chair at Queensland Conference.	DB		
08-4	Pay \$20 for purpose of maintenance of ARF website.	DB		
08-5	Provide summary of current status of Congress preparations for next edition of PAWA Press.	TB		
08-6	Explore sit-down v less formal event for World Ranger Day.	DSL		
08-7	Advise members that 31 July is World Ranger Day and encourage organisation of events.	TB		
08-8	Research potential use of Skype for committee meetings.	TR		
08-9	Draft recruitment poster and DL brochure.	MC DB TB		DB & TB to review initial draft. All committee to review final draft.
08-10	Investigate how other state associations address insurance issue. Obtain additional quotes.	SW		
08-11	Send reminders to all members re membership fees due on 1 st June 2008. Include info for members who joined between 1 st Feb and 31 st May 2008.	SW		
08-12	Implement revised receipting process for members paying by regular automatic deposit.	SW		
08-13	Modify current application form to include 'Job Title'.	MC		
08-14	Advise Holly North re PAWA interest in participation in Northern Branch Ranger Conference.	DB		
08-15	Approach Northern Branch member to gauge interest in acting as PAWA rep, with support of PAWA committee member.	MC		
08-16	Purchase additional 12 mixed cases of Yachana Jungle Chocolate.	TB		
08-17	Make website live and notify committee members. Committee members to view and make comments ASAP.	DB All		
08-18	Organise host for the PAWA website, spending up to \$200	DB		
08-19	Seek information from other state associations about how they approach sponsorship.	DB		
08-20	Develop draft sponsorship guidelines for PAWA.	DSL		Requires implementation of 08-19.
08-21	Respond to Thomas Schmidt re continued involvement in PAWA	DB		

	and potential links for projects in PNG.			
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27. Next meeting – Annual General Meeting:

Friday 8th August meeting, Saturday 9th August field trip.

This date will immediately follow the PWG Northern Branch Ranger Conference, with the suggestion being to hold the PAWA AGM at the same venue ie Yarandoo Field Studies Centre (45 minutes drive NE of Armidale on the western side of New England NP).

28. Close

Note: Presentations as per agenda postponed until another event, due to timing.

General Meeting closed.

Tegan Burton
Secretary PAWA.

10 May, 2008